



## **Hustle PHX 101 Entrepreneur Support Position Description**

**Position Title:** Hustle PHX Entrepreneur Support

**Purpose:** Act as a support to the entrepreneurs during their participation in Hustle PHX 101 weekly workshops.

**Location:** TBD

### **Critical Competencies:**

- Effective coach
- Priority setter
- Interpersonal savvy
- Informing
- Problem solver

### **Key Responsibilities:**

- Collaborate and communicate with Hustle PHX and volunteer facilitators on any pertinent issues, concerns, or information relevant to the entrepreneurs.
- Call Hustle PHX 101 entrepreneurs prior to week 1 to provide onboarding details and what to expect.
- Complete weekly check-in calls on any questions or help needed with assignments to ensure completion. Escalate to facilitators or the Hustle PHX team as needed.
- Solicit prayer requests from entrepreneurs during check-in calls.
- Participate in group discussions during cohort workshops (as needed/if desired).

### **Expectations:**

- Create a regular routine/process for checking in with entrepreneurs.
- Engage and build rapport with the entrepreneurs and volunteers in your cohort.
- Communicate regularly with and be responsive to the Hustle PHX team by email or phone.
- Attend all workshops and events listed below under "Time Commitment."



**Responsible To:** Director of Business Development, Hustle PHX

**Time Commitment:**

- Informational training session (2 hours)
- Volunteer training session (2 hours)
- Onboarding entrepreneurs (6-8 hours total leading up to week 1)
- 11 workshop sessions \*not required
- 2 Check-in Meeting \*not required
- Pitch Night (TBD)\* not required
- Debrief dinner after course (2 hours)
- Available to entrepreneurs and volunteers to answer questions (schedule based on your and entrepreneurs schedule, -average 1-2 hours weekly)

**Qualifications:** Along with core competencies, be a Christ follower, coordinating experience, desire to work/build relationships directly with entrepreneurs one-on-one, understanding of the value of faith and work, servant's heart.